

St. Edward School Big Red Auction Donation Form

Please send all donations and this completed form to:

St. Edward School
Attention: Big Red Auction 2009
4343 W. Sunnyside Avenue
Chicago, IL 60630
773-736-9133

Thank you for your support!

Donations and forms must be received by March 6, 2009 for inclusion in the Big Red Auction Book.

St. Edward is a 501(c)(3) charitable organization. Donations may be tax deductible.

PART I – DONOR INFORMATION:

Name of Contact Person/Company Donating: _____

Address _____

City/State/Zip _____

Phone _____

e-mail _____

PART II – DONATION INFORMATION:

Item or service donated:

Description of donation: (Please include any restrictions, expiration dates, etc.)

Estimated Value of Donation: \$ _____

PART III – DONATION LOGISTICS (PLEASE CHECK ONE)

Gift certificate is enclosed.

Gift certificate will be sent on or before March 6, 2009 to the St. Edward School office.

Please prepare a gift certificate on my behalf.

The donation item is included with this form.

The donation item will be delivered to St. Edward School on or before March 6, 2009.

PART IV – Auction Committee Use Only:

Date of Receipt: _____ Follow-up required? _____

Auction Committee Contact _____